



BUBBENHALL PARISH COUNCIL

Parish Clerk: Jane Fleming
Telephone: 07711024672
Email: bubbenhallpclerk@gmail.com

25 Calgary Close
Coombe Fields
Coventry
CV3 2AT

Minutes of the Bubbenhall Parish Council Meeting held in the Village Hall, Bubbenhall, on Tuesday, 12th December 2017

Draft minutes to be approved at 16th January 2018 meeting

Present:

Chair Cllr J Lucas
Vice Chair Cllr S Baker
Cllr W Nwachkwu
Cllr J Shattock
Cllr S Haynes
Cllr C Pilgrim
Cllr B Powell

WDC Cllr T Wright

1. Apologies for absence

Apologies were received from Cllr P Redford (WDC) & Cllr W Redford (WCC).

2. Declarations of interest and dispensations

No Declarations to report.

3. Minutes of previous meeting on 7th November 2017.

These were approved at the meeting and signed by the Chair.

4. Matters arising:

- i. Overgrown footpath Home Close to Moat Close
Emergency fencing update: It was agreed that Cllr Baker will arrange with Handyman to erect the emergency fencing. When this is agreed Cllr Baker will contact clerk to arrange for fencing to be placed in shed by Village Hall.
Cllr Nwachkwu to send contact details for farmer so clerk can contact him regarding permanent fencing/
- ii. Notice Board – Lower End
Update: Cllrs Lucas/Haynes to contact contractor
- iii. Moat Close Garages
Guttering update: Cllr Baker to arrange for quote from Heritage
- iv. Footpaths
Update: Clerk to follow up actions
- v. Dog fouling
Update: Cllr Baker reported this will be mentioned in the newsletter
- vi. Parking in Lower End
Update: Cllr Lucas discussed this with the village hall committee and revised hirer terms & conditions have been issued.
- vii. Hi vis vests and litter pickers
Update: Both Smiths' Concrete and FCC have agreed to provide Hi Vis vests for litter clearing. Cllr Lucas to send contact details to clerk for the remaining vests, jackets and litter pickers. Clerk will the arrange to purchase them.

5. Highways:

Signed
Chair:

- i. Update: The latest speed watch took place on 29th November 2017. No speeding to report. The next speed watch will take place in early Spring. The speed gun is currently held in Bubbenhall. Cllr Powell reported that new junction signs have now been erected on the A445 on both approaches to the village exit/entries. Cllr Powell reported that there was a great deal of litter alongside the road between Waverly Edge towards Leamington Spa. He reported it on the website and it was cleared within 48 hours. Still waiting for the white lines. Signs on A445 are now so dirty they cannot be read. Clerk to report.

6. Local Plan:

- i. Update: Cllrs Shattock/Lucas reported that a new judicial review is being considered addressing Coventry CC's stance. There is to be a meeting in London with a new barrister/solicitor. It was agreed that before the Parish Council agrees to support this action we need to be aware of the costs involved and have a breakdown of costs that have been incurred to date.

7. Neighbourhood Plan:

- i. Update: Cllr Haynes reported that on 23rd November 2017 the Steering Group agreed to accept the recommendations made by the examiner. A new grant application, to cover the work to amend the draft plan and referendum publicity materials, will now be completed. WDC will pay for the referendum from funds drawn down from Central Government. Both Baginton and Bubbenhall will need to ensure there is good publicity in place.

8. Business from members of the public

- i. There had been a report concerning a split wheelie bin. This has now been replaced by a new bin.
- ii. A question was raised concerning bushes that had been cut back on the Stoneleigh Road. Cllr Shattock confirmed the bushes belonged to the landowner and no action was required.

9. Planning

W/17/1631 Application for the variation of conditions 5, 6, 7 & 28 of planning permission no. W16/0239 to provide for changes to the approved parameters plan, revised timings for the submission of the master plan and design code and an additional access onto Rowley Road.

W/17/1729 Application for approval of reserved matters in relation to appearance, landscaping, layout and scale under outline planning permission no. W16/0239 for Phase 1A of the approved development comprising two buildings for Class B1(b) research and development use totalling 19,225 square metres GFA floor space plus 696 square metres GFA floor space of ancillary energy centre, substations and pump room; provision of 1,031 associated car parking spaces and associated soft and hard landscaping.

'Gateway South' consultation

- a. Cllr Shattock reported a meeting was held with Cllr Bush (Baginton Parish Council) and CPRE to discuss a way forward. It was agreed that Bubbenhall Parish Council would respond in general terms. Cllr Wright (WDC) reported Cllr P Redford (WDC) had attended the consultation and raised some significant concerns. She is due to meet with them in early January 2018. Cllr Pilgrim asked if anyone had looked at the overlaid plans for HS2. Cllr Shattock commented the issues for Bubbenhall, should there be a planning application are 1. Height and visibility of buildings 2. Traffic 3. Industrial noise. Cllr Powell said Bubbenhall Road will have two dangerous junctions which should be challenged. Cllr Pilgrim asked how we should best prepare for a Planning Application. Cllr Shattock reported a discussion at the Neighbourhood Plan Steering Group in which it was suggested that the unspent budget for Neighbourhood Plan could be used for a consultant to help with this. Advice given from CPRE was that we might need a technical specialist for aspects of the application
- i. **W/17/1236** TOWN AND COUNTRY PLANNING ACT 1990 (AS AMENDED) – PLANNING APPEAL AGAINST REFUSAL OF A HOUSEHOLDER APPLICATION Address of site to which the appeal relates: 3 Home Close, Bubbenhall, Coventry, CV8 3JD Proposed development: Proposed single storey front extension, new pitched roof over existing front flat roof dormers, render and new tarmac drive.
 - a. Parish Council still has no objections to this application.

10. Youth Space & recreation ground

- i. Update: Cllr Baker reported the annual inspection has now taken place. A list of work that needs addressing has been given to handyman. The playing fields will also be checked for any mole activity.

11. Finance

- i. Financial report (payments and summary schedule attached) Cheques were signed at meeting

Signed
Chair:

- ii. 2018/19 Budget. A draft budget was presented at the meeting. Clerk will update with any amendments and present at the meeting to be held January 2018.
- iii. Precept. Three proposals were presented. Proposal 3. was agreed unanimously. Clerk to send to Strategic Finance Manager (WDC) before deadline of 19th January 2018.
- iv. Preferred suppliers. Clerk reported the best option is for any contract/work/item over £200 would require two quotes from appropriate suppliers.

12. Reports from meetings attended

None to report

13. Parish matters

Grit bins need refilling. Clerk to action

14. Correspondence not dealt with in other items

<u>Date</u>	<u>Name</u>	<u>Correspondence</u>
08/11/2017	WALC	New Events Pricing Structure for WALC Members from January 2018
09/11/2017	WALC	Grant Funding from Transparency Fund - Funding to end in February 2018
13/11/2017	WDC Planning	Weekly list in Parish order for 06.11.17 - 12.11.17
20/11/2017	WDC Planning	Weekly list in Parish order for 13.11.17 - 19.11.17
27/11/2017	WDC Planning	Weekly list in Parish order for 20.11.17 - 26.11.17
04/12/2017	WDCF	Warwick District Community Forum Grant Scheme 2017-18 is now open!
04/12/2017	WDC Planning	Weekly list in Parish order for 27.11.17 - 03.12.17
04/12/2017	CSW Broadband	CSW Broadband Update - December 2017
05/12/2017	WALC	WALC Members Newsletter December 2017
06/12/2017	WDC Democratic Services	Calendar of meetings 2018/19
07/12/2017	SLCC	ews Bulletin 7th December 2017 - new Data Protection requiremen
08/12/2017	Public Sector Mapping Agreemen	PSMA newsletter December
11/12/2017	WDC Planning	Weekly list in Parish order for 04.12.17 - 10.12.17

Date of next meeting 16th January 2018

Signed
Chair: